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Phone: 907-789-6150
Toll-Free: 1-855-789-6150
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www.cfec.state.ak.us

Commercial Fisheries Entry Commission
Instructions for Permanent Transfer Request

General Information:

- Entry permits are transferable only through CFEC. Permanent transfer requests that do not comply with CFEC rules will be denied even if the parties have already signed legal documents and/or exchanged money. AS 16.43.170(a).
- The legislature designed the limited entry permit system to ensure commercial fishing privileges in Alaska benefit **individuals** who **actively participate** in the fishery. Consequently, the following rules apply to all permanent transfer requests:
    - CFEC regulation 20 AAC 05.1705(a): "*Except as provided in AS 16.43.150(g), an entry permit may not be (1) pledged, mortgaged, leased, or encumbered in any way, including any contractual or legal device that purports to require the transfer or forfeiture of a permit or otherwise constrain the rights of the holder to possess or transfer an entry permit; (2) transferred with any retained right of repossession or foreclosure, or on any condition requiring subsequent transfer, even if set out as an alternative to another action; or (3) attached, distrained, or sold on execution of judgment or under any other process or order of any court, or otherwise involuntarily transferred except due to an execution on a holder's interest in a permit as provided in AS 16.43.170(g) and (h) and 20 AAC 05.1700 - 20 AAC 05.1770.*"
    - The total number of entry permits that may be held by a person in a specific fishery is restricted by law. It is unlawful to create a 'side' agreement in violation of 20 AAC 05.1705(a) to encumber or control additional permits through a proxy.
    - A proposed transferee must provide facts establishing the transferee's present ability to participate actively in the fishery to which the permit applies. 20 AAC 05.1707(a).
- A prospective purchaser of an entry permit who is a resident of this state may seek financial assistance from the Division of Economic Development (DED), 907-465-2510, or the Commercial Fishing and Agriculture Bank (CFAB), 907-276-2007.
- An entry permit cannot be permanently transferred while it is subject to a lien filed by DED, CFAB, Child Support Services, or the Internal Revenue Service (IRS).

Instructions:

- An applicant for a permanent transfer must first file a Notice of Intent form with CFEC; the Notice of Intent must be on file with CFEC for **60 days** before the permanent transfer request can be processed. Note: If the mandatory 60-day period cannot be satisfied prior to the upcoming fishing season, the transferor can request a temporary emergency transfer of the permit which would allow the proposed transferee to utilize the permit while the permanent transfer request is pending.
- The transferor and proposed transferee must submit a 'Request for Permanent Transfer of Entry Permit' form to CFEC along with a $50.00 permanent transfer fee. If the proposed transferee already holds the same type of salmon permit -- except Cook Inlet set gillnet, Cook Inlet drift gillnet or Yakutat set gillnet -- the applicant must submit a **"fleet consolidation"** form instead.
- The signatures on the 'Request for Permanent Transfer of Entry Permit' form must be notarized, but the parties do not have to sign it at the same time or place. The form must be submitted to CFEC **within 90 days of when it was signed**. 20 AAC 05.1712(d).
- A copy of the “transfer or gift agreement” or “bill of sale”, which discloses the complete terms and conditions of the proposed transfer must be submitted along with the application. 20 AAC 05.1712(c).
- If an embossed permit card has already been issued to the transferor for the current year, the transferor must return the card or provide CFEC with proof that the card has been destroyed.
- If the transferee will be fishing from a vessel that is not licensed for the current year, the transferee must submit a 'Vessel License Application' and pay the applicable fee before an embossed permit card can be issued. 20 AAC 05.560(e).
- **ESTATES**: If a permit is held by a deceased fisherman’s estate, only the legally authorized representative of the estate may apply for a permanent transfer of the permit. A copy of the 'Letters of Administration' or 'Letters Testamentary' verifying the person’s legal authority to act on behalf of the estate must be submitted with the transfer request.

Payment Information:

Credit card payments may be submitted using the attached credit card authorization form and can be mailed to our office with your transfer form, or alternatively, faxed to (907) 789-6170. Checks, money orders, and cashier’s checks may also be submitted with this form and mailed to our office.

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Please allow up to 2 weeks for processing. Please complete all sections of this form and submit with the $50.00 transfer processing fee, the current year permit card (if it has been issued) and a copy of the "transfer agreement" or "bill of sale" outlining all terms and conditions of this transfer as required by CFEC regulation 20 AAC 05.1712(c). If any of the information is not submitted, or if the form is incomplete, there will be delays in processing the request. You can submit by fax: **907-789-6170** or email: **dfg.cfec.transfers@alaska.gov**

Date approved: _____ Transfer Officer: _____

PERMIT HOLDER INFORMATION: Must be completed by the current permit holder

I _____ request a permanent transfer of my permit _____
Name of Permit Holder **(print clearly)** Permit Number

_____ _____ _____
Permanent Mailing Address CFEC ID Date of Birth

_____ _____ ☐ _____
City State Zip Phone Number Check if Unlisted Email Address

Note: If the notice of intent will not be effective prior to the upcoming fishing season, the transferor can request a temporary emergency transfer of the permit to allow the proposed transferee to utilize the permit while the permanent transfer request is pending. If you wish to request an emergency transfer of the permit for such a purpose please include an additional $50 fee for the emergency transfer and answer the two questions immediately below.

☐ Yes, please issue my permit to the transferee listed below.
☐ Yes, I have included the additional fee of $50.00.

PROPOSED TRANSFEREE INFORMATION: Must be Completed by the Proposed Transferee

_____ _____ _____ _____
Name of Transferee (print clearly) Social Security Number Date of Birth ADFG Number

_____ _____ _____ _____
Permanent Mailing Address City State Zip

_____ _____ _____ _____
Temporary Mailing Address (for mailing of this permit) City State Zip

_____ ☐ _____ CITIZENSHIP: ☐ U.S. Citizen ☐ Alien Reg #_____
Phone number Check if unlisted Email Address (Aliens enclose a copy of green card)

1. I certify that I am physically able to harvest fish in the fishery for which this permit is valid. ☐ NO ☐ YES
2. I have reasonable access to the commercial fishing gear used in this fishery. ☐ NO ☐ YES
3. I intend to fish this permit during the upcoming season. ☐ NO ☐ YES

****NOTE: If you are not physically able to participate in the fishery or you do not plan on fishing the upcoming season, you will need to attach an explanation of your intent in acquiring this permit.**

*If you hold more than one salmon net area permit, designate the ONE salmon net area you will fish in **2027**:* _____

PERMIT RENEWAL INFORMATION: If this permit has already been renewed for the year, you may skip the following questions about residency Please carefully review the following definition of residency: 20 AAC 05.290

"For the purpose of assessing fees for the application for, annual issuance of, or renewal of entry and interim-use permits, an individual is a resident of this state if, on the date of permit application, issuance, or renewal, and throughout the 12-month period before that date, that individual maintained their domicile in this state and neither claimed residency in another state, territory, or country nor obtained benefits under a claim of residency in another state, territory, or country."

Do you qualify as an Alaska resident under this definition? ◯ YES ◯ NO

If you claim Alaska residency, please provide some additional information for verification:

1. What is your current physical address: (No PO boxes) _____
2. Within the previous 365 days, have you resided anywhere else? ☐ YES ☐ NO If yes, where? _____
3. Do you have a current Alaska driver's license or other Alaska ID? ☐ YES ☐ NO If yes, provide number: _____

AFFIDAVIT: Both Parties must read and sign under oath before a Notary Public (or Postmaster in Alaska). I swear, under penalty of perjury that the information provided by me on all pages of this form and in all supporting documents is true and accurately describes the terms and conditions of this transfer; that this transfer is not requested as part of, nor in anticipation of, any retained right of repossession or foreclosure, lease, pledge, mortgage, agreement requiring a subsequent transfer, or other encumbrance involving this permit, except as part of a transfer financed in accordance with current law; and that I am not prohibited by law or court order from being a party to this transfer. **WARNING:** If you provide false information on this form, you may be convicted of a Class B felony under AS 11.56.200 and/or a Class A misdemeanor under AS 11.56.210; you may also be subject to administrative fines, suspension of fishing privileges, and revocation of any permits you hold under AS 16.43.960(a). The sentence for a Class A misdemeanor may include a fine up to $25,000 and/or imprisonment of not more than one year, pursuant to AS 12.55.035 and AS 12.55.135.

Permit Holder: _____
Signature

Subscribed and sworn to before me this _____day of _____, 20___ at _____

_____
Notary Public (or Postmaster in Alaska)

Commission Expires: _____ Notary Stamp

Proposed Transferee: _____
Signature

Subscribed and sworn to before me this _____day of _____, 20 ___ at _____

_____
Notary Public (or Postmaster in Alaska)

Commission Expires: _____ Notary Stamp

REQUIRED PERMANENT TRANSFER INFORMATION

TO BE COMPLETED BY THE PROPOSED TRANSFEREE

1. How did you locate this permit for permanent transfer? (check one answer)

Relative or personal friend ☐ Commission's list of permits ☐ Fish processor ☐
Casual acquaintance ☐ Broker ☐ Advertisement ☐
Other (explain) _____

2. What is your relationship to the permit holder? (check one answer)

None ☐ Personal friend ☐ Other relative ☐
Business partner ☐ Member of immediate family ☐ Other (explain) _____

3. How is the permit being acquired? (check one answer)

Permit purchase only ☐ Gift ☐ Inheritance ☐
Combined purchase (with vessel, gear, site, etc.) ☐ Trade ☐ Other (explain) _____

4. What is the purchase price or trade value of each item you will obtain in this transfer?

Permit $_____ Other $ _____
Vessel $_____ (explain)_____
Gear $_____
Site $_____ Total package $ _____

5. What sources of financing are being used?

Personal Resources (incl. cash) $ _____ If any person or entity is providing any money to help you pay for the permit, please provide the information requested below and you must submit your agreement with that person or entity in writing along with this completed transfer form.

Name and address of person or entity providing money: _____

Amount of money they are providing $ _____

DED (Division of Economic Development) $ _____

		Trade Items	Values
Fish Processor (attach the promissory note)	$ _____	_____	$ _____
AK Comm Fish & Agri Bank (CFAB)	$ _____	_____	$ _____
Bank or other lending institution	$ _____	_____	$ _____
(you must submit the promissory note)			
		Other _____	$ _____
Transferor (seller)	$ _____		

6. If permit is being transferred as a gift, is it being transferred with any terms or conditions? NO ☐ YES ☐
If yes, you MUST submit the agreement in writing.

7. Is there an agreement concerning future transfers of this permit? NO ☐ YES ☐
If yes, you MUST submit the agreement in writing.

8. Is there an agreement for you to pay the transferor a portion of your earnings from fishing the permit? NO ☐ YES ☐
If yes, you MUST submit the agreement in writing.

TO BE COMPLETED BY THE CURRENT PERMIT HOLDER

1. Are you and/or the transferee using the services of a broker to transfer this permit? NO ☐ YES ☐
If yes, which firm or person is acting as broker? _____

2. How much are you paying in brokers fees for the permit sale? $ _____

3. What is the net price you will receive from the sale of the permit? $ _____

4. How is the purchase price to be paid to you? In full at time of transfer ☐ In periodic payments over time ☐

5. What is your reason for transferring the permit? (check one answer)

Retirement ☐ Entering a different fishery ☐ Fishing is no longer profitable ☐
Health problem ☐ To pursue a non-fishing occupation ☐ Other (explain) _____

THIS SECTION IS OPTIONAL AND IS NOT REQUIRED The section is protected by the Alaska Human Rights Law **AS 18.80.255.**

What is your ethnic origin:

Permit Holder: Alaska Native ☐ Caucasian ☐ Black ☐ Asian ☐ Hispanic ☐ Other: _____
Transferee: Alaska Native ☐ Caucasian ☐ Black ☐ Asian ☐ Hispanic ☐ Other: _____

Under AS 16.05.815 and AS 16.05.480, social security numbers and other information provided on this form may be used for fisheries research, management and licensing purposes and may be disclosed to: the Alaska Department of Fish and Game, the National Marine Fisheries Service, staff of the Pacific States Marine Fisheries Commission who are employed by the Alaska Fisheries Information Network project, the North Pacific Fishery Management Council, child support enforcement agencies for child support purposes and other agencies or individuals as required by law or court order. Name, address, and licenses held are public information that may be released.

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Credit Card Authorization

I authorize the Commercial Fisheries Entry Commission (CFEC) to charge the card listed below. This payment is only valid for the items and amount listed.

Please indicate the permit and/or vessel numbers in the space provided and the total amount you are authorizing your card to be charged.

Enter Permit & Vessel Numbers

Non-Resident fee of $160 is due once per year

Item(s)		Fee Amount
Permit(s):		$
Vessel(s):		$
Transfer Fees ($50):		$
Duplicate Fees ($20):		$
Immediate Application($80):		$

Total amount to be charged $ _____

FOR **EXPRESS MAIL** THERE IS A $15 CFEC SERVICE FEE **PLUS** THE USPS CURRENT RATE.

Check this box if you want to be charged the express mail fees. ☐

Name of Cardholder: _____

Cardholder Phone Number: _____ ☐ Check here to pay by phone

Cardholder Signature: _____ Date: _____

Card type: ◯ Visa ◯ Mastercard ◯ Discover

Expiration Date: _____ / _____

Credit Card #: _____ - _____ - _____ - _____

Note: The Commercial Fisheries Entry Commission does not retain credit card information.

Revised September 2026