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Juneau, AK 99811-0302
Phone: 907-789-6150
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Fax: 907-789-6170
www.cfec.state.ak.us

Commercial Fisheries Entry Commission
Application to Reinstate Permit

Application Instructions:

- Under Alaska law, "failure to renew an entry permit for a period of two years from the year of last renewal results in a forfeiture of the entry permit to the Commission, except as waived by the Commission for good cause." AS 16.43.150(d).
- If you believe "good cause" exists for reinstatement of a permit, you may submit this application to make a formal request.
- According to CFEC regulation, **"good cause" includes**: 1) administrative closure for the entire season of the specific fishery for which nonpayment of permit fees led to forfeiture of the permit; (2) temporary illness or disability; (3) death of the permit holder; (4) the loss of a vessel or equipment through sinking, destruction, or extensive mechanical breakdown; and (5) other objectively verifiable causes of inability to pay permit renewal fees that the commission determines to be good cause. 20 AAC 05.565(b).
- According to CFEC regulation, **"good cause" DOES NOT include** the effects of economic, biological, or regulatory variables that are normally part of the risk of doing business as a fisherman, including: (1) an economic choice; (2) retirement from the fishery; (3) permanent illness or disability; (4) lack of a market for the sale of the fishery resource or for the sale of the permit; and (5) the fishery being subject to the proposal or administration of a buy-back program, retirement of nontransferable permits, employment of more than one permit in the operation of gear, or other fleet reduction measures. 20 AAC 05.565(c).
- Reinstatement requests are evaluated on a case-by-case basis by the Commission; only those requests that are consistent with CFEC regulations will be granted.
- **The burden of proof is on the applicant to prove that "good cause" exists for reinstatement**. You must provide a detailed explanation of why you believe "good cause" exists for reinstatement according to your specific circumstances.
- Some applicants may be asked to submit additional information in support of the request. Failure to provide all necessary information may result in a denial of the request. **Send by mail, fax 907-789-6170 or email: dfg.cfec.licensing@alaska.gov**

Applicant Information:

Applicant's Name: _____ CFEC ID: _____ Permit number: _____

Permanent Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Check if phone # is unlisted _____ Email address: _____

Temporary Mailing Address (for the mailing of this permit): _____

City: _____ State: _____ Zip: _____ Citizenship: ☐ US Citizen ☐ Alien Reg. #: _____
(Aliens enclose copy of green card)

Explanation:

Please explain why permit renewal fees were not paid and why you believe "good cause" exists for reinstatement of the permit. Please also indicate what you intend to do with the permit if it is reinstated. **This information will be used to make a determination on whether the permit should be reinstated. DO NOT LEAVE BLANK.**

PAST DUE FEES:

If the Commission finds there is 'good cause' for reinstatement, permit renewal fees that are past due must be paid to complete the reinstatement process. For each year a permit renewal fee was not paid and is past due, a nonresident fee differential may also be due if the permit holder was not a resident of Alaska at the time the renewal fee was assessed. Please carefully review the following residency definition; for each year that renewal fees are past due, indicate whether the permit holder qualified as a resident of Alaska at that time.

Residency Definition: *"for the purpose of assessing fees for the application for, annual issuance of, or renewal of entry and interim-use permits, an individual is a resident of this state if, on the date of permit application, issuance, or renewal, and throughout the 12-month period before that date, that individual maintained their domicile in this state and neither claimed residency in another state, territory, or country nor obtained benefits under a claim of residency in another state, territory, or country."* 20 AAC 05.290.

If you claim Alaska residency in any year, please provide additional information for purposes of verification:

1. Where does the permit holder currently reside? (no PO Boxes) _____
2. How long has the permit holder resided at this location? _____
3. Does the permit holder have an Alaska driver's license or other Alaska ID? YES ☐ NO ☐ If yes, provide number:_____

_____

For each year that back fees are due, indicate whether you were an Alaska resident. **Contact CFEC Licensing staff at 907-789-6150 for assistance with the permit fee amounts that are due for each year.**

Year _____ Alaska Resident? ◯ YES ◯ NO Base permit fee: $ _____ Nonresident fee differential (if due):$_____

Year _____ Alaska Resident? ◯ YES ◯ NO Base permit fee: $ _____ Nonresident fee differential (if due):$_____

Year _____ Alaska Resident? ◯ YES ◯ NO Base permit fee: $ _____ Nonresident fee differential (if due):$_____

Year _____ Alaska Resident? ◯ YES ◯ NO Base permit fee: $ _____ Nonresident fee differential (if due):$_____

Year _____ Alaska Resident? ◯ YES ◯ NO Base permit fee: $ _____ Nonresident fee differential (if due):$_____

Year _____ Alaska Resident? ◯ YES ◯ NO Base permit fee: $ _____ Nonresident fee differential (if due):$_____

Year _____ Alaska Resident? ◯ YES ◯ NO Base permit fee: $ _____ Nonresident fee differential (if due):$_____

Year _____ Alaska Resident? ◯ YES ◯ NO Base permit fee: $ _____ Nonresident fee differential (if due):$_____

Year _____ Alaska Resident? ◯ YES ◯ NO Base permit fee: $ _____ Nonresident fee differential (if due):$_____

TOTAL FEES OWED _____

Please indicate the vessel ADFG number you will be fishing if your permit is reinstated: _____

WARNING: If you provide false information on this form, you may be convicted of a Class B felony under AS 11.56.200 and/or a Class A misdemeanor under AS 11.56.210; you may also be subject to administrative fines, suspension of fishing privileges, and revocation of any permits you hold under AS 16.43.960(a). The sentence for a Class A misdemeanor may include a fine up to $25,000 and/or imprisonment of not more than one year, pursuant to AS 12.55.035 and AS 12.55.135.

CERTIFICATION: I swear, under penalty of perjury, that the information provided by me on this form and in all supporting documents is true, complete, and accurately describes the terms and conditions of my request.

_____

Signature of Permit Holder Date

(Authorization must be attached if signed or picked-up by someone else)

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Commercial Fisheries Entry Commission
Credit Card Authorization

I authorize the Commercial Fisheries Entry Commission (CFEC) to charge the card listed below. This payment is only valid for the items and amount listed.

Please indicate the permit and/or vessel numbers in the space provided and the total amount you are authorizing your card to be charged.

Enter Permit & Vessel Numbers

Non-Resident fee of $160 is due once per year

Item(s)		Fee Amount
Permit(s):		$
Vessel(s):		$
Transfer Fees ($50):		$
Duplicate Fees ($20):		$
Immediate Application($80):		$

Total amount to be charged $ _____

FOR **EXPRESS MAIL** THERE IS A $15 CFEC SERVICE FEE **PLUS** THE USPS CURRENT RATE.

Check this box if you want to be charged the express mail fees. ☐

Name of Cardholder: _____

Cardholder Phone Number: _____ ☐ Check here to pay by phone

Cardholder Signature: _____ Date: _____

Card type: ◯ Visa ◯ Mastercard ◯ Discover

Expiration Date: _____ / _____

Credit Card #: _____ - _____ - _____ - _____

Note: The Commercial Fisheries Entry Commission does not retain credit card information.

Revised September 2026